



POSITION DESCRIPTION

JOB TITLE:

Grounds & Maintenance Coordinator

OBJECTIVE:

The Grounds & Maintenance Coordinator is responsible for the grounds we play & train on.

RESPONSIBILITIES:

- Ensures all pitches are marked for competition games, friendlies & Go Football programs.
- Ensures all equipment (goals, flags, benches) are maintained & in good order for use games & training.
- Ensures grounds are safe for games & training, making small repairs where possible & when necessary
- Budgets for the line marking paint and servicing of the line marker at the start of each season.
- Reports back to committee with any issues that arise from the grounds.

RELATIONSHIPS:

- The Grounds & Maintenance Coordinator reports to the President, Treasurer and General Committee.

ACCOUNTABILITY:

- The Grounds & Maintenance Coordinator is accountable to the President, Treasurer and General Committee.

ESSENTIAL SKILLS:

- Effective communication and interpersonal skills.
- Is aware of all fixtures and training schedules.
- Can mark pitches to the high standard set over the past 7 years.
- Basic landscaping/gardening knowledge.