



POSITION DESCRIPTION

JOB TITLE:

Uniform Coordinator

OBJECTIVE:

To ensure the all areas of the club have access to the correct uniforms.

RESPONSIBILITIES:

- Liaise with all team managers, and coaches to ensure their teams have correct uniforms.
- Knowledge of all fixtures to ensure clash uniforms are available when required.
- Keep a register of uniforms the club owns & who has hold of what items.
- Ensure all uniforms are returned at seasons end (where applicable).
- Ensure the uniform storage area is maintained in a safe, easily accessible and tidy manner.
- Liaise with the Treasurer for when uniforms need replacing or updating
- Ensuring uniform purchasing stays within budget

RELATIONSHIPS:

- Reports to the President and Treasurer.
- Liaises with coaches, team managers & MiniRoos, Junior, Senior & Female coordinators.

ACCOUNTABILITY:

The Uniform Coordinator will report to the President, Treasurer and General Committee.

ESSENTIAL SKILLS:

- Good organisation skills.
- Able to prioritise tasks.
- Passionate about the club and teams.
- Understanding of the rules and regulations of the competition.
- Understanding of the different needs of senior & junior football.